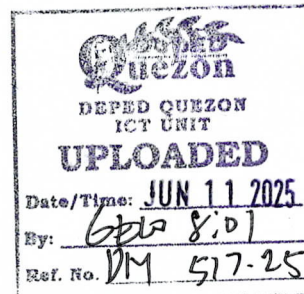




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



09 June 2025

DIVISION MEMORANDUM

DM No. 517, s. 2025

**LIST OF FIDELITY BOND APPLICANTS WITH COMPLIANCE FOR PAYMENT OF
AUTHORITY TO ACCEPT PAYMENT (ATAP)**

**To: Assistant Schools Division Superintendents
Chiefs - CID/SGOD
Section Heads
Public Elementary and Secondary School Heads
All Others Concerned**

1. In reference to Section 313-315, Chapter 15, otherwise known as the *Public Bonding Law* - *Once an Authority to Accept Payment ATAP is already issued, fidelity bond applicants should pay the necessary premium to continue with their application*, this Office hereby reminds all the personnel concerned whose names are in the attached list and who have received Authority to Accept Payment (ATAP) from the Bureau of the Treasury (BTr) thru email to make necessary payment.
2. All listed personnel will be granted a two-week grace period, to comply the necessary requirements and settle the payment for the Authority to Accept Payment (ATAP). (See attached enclosure for the list of unpaid ATAP as of May 20, 2025)
3. Once payment has been made, fidelity bond applicants are advised to upload the required documents to the Online Fidelity Bond System (OFBS) and email the scanned copies of the deposit slip and Authority to Accept Payment (ATAP) to BTr-Quezon at: **quezon@treasury.gov.ph**
4. For further queries about Online Fidelity Bond Application you may directly contact the Bureau of the Treasury – Quezon at (042) 710-2195 / 09518779498 or message them thru their Facebook Account: <https://web.facebook.com/BTrQuezon>
5. Immediate and widest dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Admbjam06/09/2025
DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321

 DepEdTayoQuezon

 www.depedquezon.com.ph

 quezon@deped.gov.ph



BUREAU OF THE TREASURY
Quezon Provincial Office
List of Unpaid ATAP - DepEd Division of Quezon
As of May 20, 2025



Name of Bondable Official	Position / Designation	ATAP		
		Number	Date	Amount
ABE, MELOGEN H.	HEAD TEACHER III	0456-2024-00726	13-Mar-24	3,375.00
ORIGENES, JOEL FERROS	TEACHER-IN-CHARGE	0456-2024-00875	22-Mar-24	3,375.00
ESCRIMADORA, RAMIL CATAYTAY	HEAD TEACHER III	0456-2024-00981	03-Apr-24	3,375.00
DE CASTRO, MELANIE MORALES	PRINCIPAL I	0456-2024-01200	22-Apr-24	3,375.00
MENDOZA, WINSTON BALBUENA	HEAD OF THE AGENCY	0456-2024-01310	02-May-24	3,375.00
ARENA, FLORA A.	OFFICER IN CHARGE	0456-2024-01607	10-Jun-24	3,375.00
LEQUIN, MA. LOURDES F.	HEAD TEACHER III	0456-2024-02041	29-Jul-24	3,375.00
PACHECHO, LEO F.	HEAD TEACHER I	0456-2024-02170	15-Aug-24	3,375.00
MANCENIDO, AMOR R.	HEAD TEACHER III	0456-2024-02689	21-Oct-24	3,375.00
DIMATERA, RODEL D.	PRINCIPAL I	0456-2024-02858	14-Nov-24	7,500.00
DERECHO, MHARLEE V.	PRINCIPAL I	0456-2024-02957	27-Nov-24	3,375.00
SEGUERRA, MICHELLE M.	PRINCIPAL I	0456-2024-03028	29-Nov-24	3,375.00
INCISO, MARAVILLO D.	TEACHER IN CHARGE	0456-2024-03166	05-Dec-24	3,375.00
LAGUADOR, JASMINE V.	PRINCIPAL III	0456-2024-03175	05-Dec-24	11,250.00
PUJEDA, LIZA U.	TEACHER IN CHARGE	0456-2024-03202	06-Dec-24	3,375.00
PACARDO, MAE P.	HEAD TEACHER II	0456-2024-03243	09-Dec-24	3,375.00
SALAMANES, MARIVELL B.	TEACHER IN CHARGE	0456-2024-03245	09-Dec-24	3,375.00
LUBAY, MICHAELA R.	HEAD TEACHER I	0456-2024-03253	09-Dec-24	3,375.00
OXIANO, VIOLETA F.	PRINCIPAL I	0456-2024-03310	12-Dec-24	3,375.00
MACALINTAL, LEDUVINA M.	HEAD TEACHER III	0456-2024-03361	16-Dec-24	3,375.00
ARANILLA, JUSTINA Q.	HEAD TEACHER III	0456-2024-03362	16-Dec-24	3,375.00
VILLANUEVA, CORREN M.	OFFICE IN CHARGE	0456-2024-03433	23-Dec-24	11,250.00
APOLINAR, ANGELO L.	PRINCIPAL I	0456-2024-03435	23-Dec-24	3,375.00
FLORES, BRODIE HAYES A.	PRINCIPAL I	0456-2025-00078	09-Jan-25	7,500.00
NAÑAGAS, WINDELL	PRINCIPAL I	0456-2025-00113	14-Jan-25	3,375.00
JUNIO, CHRISTIAN ERICK S.	HEAD TEACHER III	0456-2025-00541	11-Feb-25	3,375.00
GENERALO, MARILYN D.	HEAD TEACHER III	0456-2025-00549	11-Feb-25	3,375.00
DE GUZMAN, MONALIZAM.	PRINCIPAL I	0456-2025-00595	13-Feb-25	7,500.00
POTENCIA, NUMERIANA C.	PRINCIPAL II	0456-2025-00640	17-Feb-25	11,250.00
LARAYA, AMELIA P.	SCHOOL PRINCIPAL I	0456-2025-00665	18-Feb-25	5,253.75
SARIO, MELANIE R.	PRINCIPAL III	0456-2025-00743	21-Feb-25	11,250.00
MELENDRES, ARLANT.	PRINCIPAL I	0456-2025-00804	27-Feb-25	3,375.00
RUTOR, MARISSA C.	PRINCIPAL IV	0456-2025-00893	05-Mar-25	11,250.00
RICAMORA, IRENE J.	HEAD TEACHER I	0456-2025-00903	05-Mar-25	5,253.75
MUÑOZ, MARIA ROSANI L.	HEAD TEACHER III	0456-2025-01030	17-Mar-25	5,253.75
ARENAS, ARIEL A.	PRINCIPAL II	0456-2025-01034	17-Mar-25	11,250.00
ELISES, MARIA VIOLETA D.	PRINCIPAL I	0456-2025-01070	18-Mar-25	11,250.00
AZOGUE, DOMINGO JR. B.	SCHOOL PRINCIPAL	0456-2025-01076	19-Mar-25	5,253.75
PORTALES, EMERSON P.	PRINCIPAL I	0456-2025-01127	21-Mar-25	7,500.00
ARENA, FLORA A.	HEAD TEACHER II	0456-2025-01137	24-Mar-25	3,375.00
JAPOR, JERICA B.	SCHOOL PRINCIPAL	0456-2025-01148	25-Mar-25	5,253.75
AYALA, CZARIZA MARIEL M.	HEAD TEACHER I	0456-2025-01169	25-Mar-25	5,253.75
MACAPAGAL, EVANGELINE A.	PRINCIPAL II	0456-2025-01177	25-Mar-25	7,500.00
HERNANDEZ, ALELI L.	PRINCIPAL I	0456-2025-01182	26-Mar-25	11,250.00
GOMEZ, RAYMOND D.	PRINCIPAL I	0456-2025-01207	27-Mar-25	5,253.75
FOLLERO, MARY JOY C.	HEAD TEACHER I	0456-2025-01253	31-Mar-25	5,253.75
RODRIGO, MARGARITA A.	PRINCIPAL I	0456-2025-01296	08-Apr-25	11,250.00
LORICA, CHARINA A.	HEAD TEACHER I	0456-2025-01308	10-Apr-25	5,253.75
GLIANE, TERESITA A.	HEAD TEACHER III	0456-2025-01309	10-Apr-25	5,253.75
ESCOBAR, JOSEPHINE H.	HEAD TEACHER III	0456-2025-01310	10-Apr-25	3,375.00
ROMANTICO, ANNA LIZA C.	SCHOOL PRINCIPAL I	0456-2025-01328	11-Apr-25	11,250.00
VILAR, MELQUIADES L.	PRINCIPAL I	0456-2025-01338	11-Apr-25	5,253.75
PUJEDA, PERLA C.	PRINCIPAL II	0456-2025-01358	14-Apr-25	11,250.00
ZENAROSA, CLARISSA J.	HEAD TEACHER III	0456-2025-01400	23-Apr-25	5,253.75
PORTALES, IONA P.	HEAD TEACHER III	0456-2025-01401	23-Apr-25	3,375.00
OGAYON, ROCEL C.	PRINCIPAL I	0456-2025-01402	23-Apr-25	3,375.00
LUZARES, AIREEN P.	TEACHER IN CHARGE/TEACHER III	0456-2025-01437	25-Apr-25	5,253.75

LUNA, MINERVA C.	ASSISTANT SCHOOL PRINCIPAL II	0456-2025-01462	29-Apr-25	11,250.00
PORNOSDORO, ANNALISA F.	TEACHER-IN-CHARGE	0456-2025-01465	29-Apr-25	1,500.00
FAJARDO, MARIA CANDIDA M.	PRINCIPAL I	0456-2025-01467	29-Apr-25	7,500.00
POTENCIA, ANGELUS G.	HEAD TEACHER I	0456-2025-01469	29-Apr-25	5,253.75
BRIONES, ELIZABETH T.	TEACHER-IN-CHARGE	0456-2025-01470	30-Apr-25	5,253.75
GRATUITO, DIOSDADO O.	TEACHER-IN-CHARGE	0456-2025-01472	30-Apr-25	5,253.75
PLATA, MARIA CINDERELLA H.	HEAD TEACHER III	0456-2025-01474	30-Apr-25	5,253.75
ESTRELLADO, RAQUEL N.	HEAD TEACHER I	0456-2025-01475	30-Apr-25	5,253.75
VILLARAMA, CECILE B.	PRINCIPAL I	0456-2025-01485	30-Apr-25	7,500.00
AYANGCO, JENIFER R.	TEACHER-IN-CHARGE	0456-2025-01486	30-Apr-25	5,253.75
MORCILLA, JONALYN H.	TEACHER-IN-CHARGE	0456-2025-01497	02-May-25	5,253.75
ASIA, RODOLFO JR P.	PRINCIPAL I	0456-2025-01498	02-May-25	5,253.75
URGELLES, DEOGENES D.	HEAD TEACHER I	0456-2025-01499	02-May-25	5,253.75
SALVADOR, ROWEL B.	SCHOOL HEAD	0456-2025-01501	02-May-25	5,253.75
CAROLINA, MARIA ELENA Q.	ELEMENTARY SCHOOL HEAD TEACHER III	0456-2025-01506	05-May-25	5,253.75
SANTISO, VIVIAN L.	HEAD TEACHER I	0456-2025-01508	05-May-25	5,253.75
RUFO, PERFECTO JR P.	HEAD TEACHER III	0456-2025-01527	06-May-25	5,253.75
ENTOMA, JAHZEEL J.	PRINCIPAL I	0456-2025-01529	06-May-25	5,253.75
SAN PEDRO, JHON ANGELO J.	PRINCIPAL I	0456-2025-01533	07-May-25	5,253.75
CANZANA, CHONA L.	PRINCIPAL II	0456-2025-01536	07-May-25	7,500.00
PRUDENTE, JERIC V.	SCHOOL PRINCIPAL I	0456-2025-01539	07-May-25	11,250.00
BILOG, FRANCISCA M.	HEAD TEACHER III	0456-2025-01558	08-May-25	5,253.75
REYES, VERONICA O.	PRINCIPAL I	0456-2025-01565	09-May-25	11,253.75
VELEZ, JONALYN A.	PRINCIPAL I	0456-2025-01582	13-May-25	5,253.75
CAFÉ, JAN CHRISTOPHER R.	PRINCIPAL I	0456-2025-01583	13-May-25	5,253.75
RIANO, DEOFIL F.	HEAD TEACHER I	0456-2025-01585	13-May-25	3,375.00
PERMEJO, MICHAEL M.	HEAD TEACHER III	0456-2025-01597	14-May-25	5,253.75
PORTO, RUEL D.	HEAD TEACHER III	0456-2025-01600	15-May-25	5,253.75
HUTALLA, NANCY M.	SCHOOL PRINCIPAL I	0456-2025-01606	15-May-25	7,500.00
MAGPANTAY, MA. CRISTINA C.	PRINCIPAL I	0456-2025-01611	16-May-25	3,375.00
VICTOR, VERGEL E.	HEAD TEACHER I	0456-2025-01612	16-May-25	5,253.75
MARQUESES, DONATO J.	PRINCIPAL I	0456-2025-01627	19-May-25	3,375.00
DIFRAIN, MERIAM R.	TEACHER IN CHARGE	0456-2025-01628	19-May-25	5,253.75
LEOGO, PHILIP M.	SCHOOL PRINCIPAL I	0456-2025-01629	19-May-25	5,253.75
BACERDO, DOMENIC U.	TEACHER-IN-CHARGE	0456-2025-01630	19-May-25	5,253.75
EXCONDE, WILDA O.	HEAD TEACHER I	0456-2025-01631	19-May-25	7,500.00
TAGLE, ERWIN PAUL D.	PRINCIPAL I	0456-2025-01632	19-May-25	7,500.00
RESURRECCION, MARITA E.	ASSISTANT SCHOOL PRINCIPAL II	0456-2025-01633	19-May-25	7,500.00
SOMODIO, ARCELYN O.	SCHOOL PRINCIPAL I	0456-2025-01636	19-May-25	5,253.75
ESCOBAR, ALBERT C.	PRINCIPAL I	0456-2025-01642	20-May-25	5,253.75

TOTAL AS OF MAY 20, 2025

558,525.00

Prepared by:

MA. LUISA A. DESTREZA
CTOO I

Noted by:

MYRADEL P. EROLFO
CTOO II